

Governors Committee Meeting Minutes

Committee:	Resources Team Committee
Date:	26.10.17
Present:	J Harris, N Foster (Chair), M Stilborn, L Simpson, K Richards, D Mansfield, J Bullock, P Rhodes (Sites & Premises Walk Round)
Apologies:	J Slee-Karim

Declaration of Personal or Business Interest:

N Foster: School photographer

D Mansfield: Mother in law is a teacher in school

Sites and Premises Walk Round:

- New Hatchell Wood Primary Academy signage around
- Double yellow lines to be redone and continued down the drive, pots holes to be filled on drive, re line and add in another disabled bay, 2 x visitors bays, a Headteacher bay and 2 new bays at the side of the staff room
- Updated that a bid for a new roof is going into the DfE
- POCA still standing, but the canopy need sorting
- For information (post Paul retiring) there's 'pitch fibre' drainage
- Introduced to Lesley's new intervention room (Monday – Wednesday, then great meeting space Thursday / Friday)
- Decor - due for a paint
- It's only the windows in receptions quad that need replacing all others have been completed now
- Green / Intervention room
- Hall flooring – if funds allow possibly aim for Easter as we'd need a 2 week holiday
- Updated that a bid has been put in for a new signing in system for reception

ACTION: KR to get quotes for new canopy

ACTION: KR to get quotes for hall flooring

ACTION: KR to contact Polar / Northern Frames to get a quote to replace windows in the quad

Building Work and Fileserver Update:

Few teething problems but now got a single file server

Academy Update:

LA had commented that it's the smoothest one they've ever done and generally we've converted with no issues. We received from RLT £3k for new signage, logo redesign and badges

Budget Update:

Kelly queried with finance why the in-house budget spreadsheet was not matching with FMS. They identified that the 'extra information' was not being captured e.g. staff not paying into pension, additional hours, general contract changes (see next point) therefore changes have been made in the budget spreadsheet to account for this, hence budget amends

Doing HR checks and contractual work with Trust led to some things coming to light e.g. a member of the admin staff not getting paid the +10 days (since set up 01.06.15), because the contract had been done incorrectly, therefore budget amends reflect this

Charges for BACS runs, though queried, will be similar to forecast

ACTION: KR to confirm / query monthly bank charges with Lloyds

ICT needs increased

ACTION: KR to check the cost of screens

DfE confirmed an increase in the PE and Sports grant

Date of next meeting:

To be confirmed at the Novembers Full Board

Notes taken by: K Richards / J Bullock