

Governors Committee Meeting Minutes

Committee:	Finance Committee
Date:	03.07.18
Present:	J Harris, N Foster (Chair), L Simpson, K Richards, J Bullock
Apologies:	

1. Apologies for absence

1.1 L Simpson apologies accepted

1.2 No other apologies received

2. Declaration of interests

2.1 N Foster – school photographer

3. Items of urgent business

None

4. Minutes of the last meeting

4.1 Minutes approved

4.2 No matters arising

5. 2018 / 19 and 3 year budget

K Richards circulated a copy of the proposed 3 year budget

J Harris updated that we'd been sensible with the costings e.g. we'd added an additional 3% in curriculum materials year on year to account for inflation and we'd put the ICT hardware budget in at £11K across all years to accommodate the rolling ICT programme.

Considerations for expenditure

- Outdoor toilets

There's no toilet in the boys just a urinal, it needs a good paint and overall, however we're lucky to have these toilets so an added bonus.

ACTION: KR to mention requirements to the contractors and get a quote if it can't be accommodated

- Additional TA in lower KS2, however the current TA's are working a lot more effectively and post AB's maternity leave CK will be available

- Windows

J Kerr had provided us with a rough guestimate (from the costs when we had the previous windows done) for the following;

- o Reception quad £20750
- o Other quad £19500
- o Remaining old doors (staff entrance, plant room, sports hall) £12000
- o Total: £52250

- Flooring

£16k previous quote for flooring in hall

£16k guestimate for corridor flooring (exc. PE corridor)

- Walls

Repainting across school

Action: KR to obtain quotes for all named above

Agreed to put an extra £30k into maintenance budget in 2018 / 19, £20k in 2019 / 20 and £10k in 2020 / 21

It was highlighted that;

6. Staff meal charges

Changes in staff meal charges to be reflected in ParentPay at the same amount as being charged

7. Breakfast club charges

Since starting breakfast club we've never increased the price and we now offer more breakfast food / drink options, more activities and have increased to 3 members of staff due to the increase in numbers. Market research shows that Bessacarr Primary charge £2.50 and Carr Lodge charge £5 (with an additional 15 minutes provision). Therefore it was agreed that we would increase the cost to £2.50.

8. Any other urgent business

8.1 None

9. Confidentiality

9.1 None

10. Date of future meetings

Action: KR to circulate in line with full board

Notes taken by: K Richards

