

## INTRODUCTION

At Hatchell Wood Primary School we are very fortunate to have a supportive and friendly parent body. We believe that educating children is a process that involves partnership between parents, class teachers and the school community. As a partnership, our parents will understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons we continue to welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about expected conduct, so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.

**We expect parents/carers to make all persons responsible for collecting children aware of this policy.**

### Guidance

**As well as following the guidance set out in our Home-School Agreement, we expect parents, carers and visitors to:**

- treat people the way you would like to be treated
- approach the school to help resolve any issues of concern. Parents first point of contact will usually be with their child's teacher

- understand that both teachers and parents need to work together for the benefit of their children
- demonstrate that **all** members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
- seek to clarify a child's version of events with what actually happened in school, in order to bring about a peaceful solution to any issue
- correct their own child's behaviour appropriately, especially in public, where it could otherwise lead to conflict, aggressive or unsafe behaviour
- avoid using staff as threats to admonish children's behaviour

**In order to support a peaceful and safe school environment, the school will not tolerate parents, carers and visitors:**

- being unpleasant on the phone or in person when contacted about their child's welfare
- using offensive or profane language, or displaying temper anywhere on the school premises
- making disparaging or libellous comments regarding the school or any member of school staff, pupils or parents at the school on Facebook or other social sites. (see Appendix 1). Any concerns you may have must be made through the appropriate channels, by speaking to the class teacher, Headteacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned. Please see our complaints policy (available on the school website) for further details on making a complaint. Staff names should **never** be mentioned on any

social media site.

- behaving in a disruptive manner which interferes, or threatens to interfere, with the operation of a classroom, an employee's office, office area or any other area of the school grounds, including at team matches
- threatening to do actual bodily harm to a member of school staff, a governor, visitor, fellow parent/carer or pupil, regardless of whether or not the behaviour constitutes a criminal offence damaging or destroying school property
- sending abusive or threatening emails/texts or any other written communication or leaving abusive or threatening voicemails/phone messages
- using physical aggression towards another adult or child, including physical punishment against your own child on school premises.
- approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach may be seen as an assault on that child and may have legal consequences.)

*Should **any** of the above behaviour occur on school premises, the school may contact the appropriate authorities and, if necessary, ban the offending adult from entering the school grounds.*

## Inappropriate use of Social Network Sites

Social media websites are being used increasingly to fuel campaigns against schools, headteachers, school staff, and in some cases, other parents or pupils.

The Governors of Hatchell Wood Primary School consider that the use of social media in this way is unacceptable and not in the best interests of the children or the whole school community. If you have any concerns, they must be voiced through the proper channels by speaking to the class teacher, the Headteacher or the Chair of Governors. In this way they will be dealt with fairly, appropriately and effectively for all concerned.

If any pupil or the parent/carer or any family member of any pupil at Hatchell Wood Primary School posts libellous or defamatory comments on Facebook or any other social network site, they will be reported to the appropriate 'report abuse' section of the network site.

All social network sites have clear rules about the content which may be posted on the site and they provide robust mechanisms for reporting content or activity which breaches them. The school will also expect that whoever has posted such content will remove it immediately.

In serious cases, the school will also consider its legal options to deal with any misuse of social networking or any other sites.

In addition, and even more importantly, the school will not tolerate **any** cyber bullying or the use of any inappropriate social network content by any pupil or parent/carer/family member.

We would deal with this as a **serious** incident of bullying.



---

### Hatchell Wood Primary School

---

Plumpton Park Road  
Doncaster  
DN4 6SL

Phone: 01302 538108  
E-mail: [admin@hatchellwood.doncaster.sch.uk](mailto:admin@hatchellwood.doncaster.sch.uk)  
[www.hatchellwood.doncaster.sch.uk](http://www.hatchellwood.doncaster.sch.uk)

## Parent and Carers

## Code of Conduct Policy

